



Club and Trip Terms and Conditions

After School Club

- After School Club bookings are subject to availability.
- The club manager has the right to terminate your child's place in After School Club if you fail to pay, if you pick your child up late 3 times or more or at their discretion.
- When booking an After School Club place the pattern you choose will be repeated for the term. You can only change your child's attendance pattern after a half term break.
- Refunds will not be issued for cancellations except under exceptional circumstances and at the discretion of management.
- If your child is absent from school you will still be charged for their After School Club session.
- If you wish to terminate your child's place in After School Club please contact the school office. Refunds will be paid under exceptional circumstances and at the discretion of management.
- All payments must be made in accordance to the payment details you choose at checkout.
- Payment should be made in advance of your child's attendance.
- You must provide a reference on any childcare vouchers which specifies the name of your child(ren), their class and which club you are paying for. (E.g Lexie Bobby, 1KJ, ASC).

Activity Clubs

- Activity clubs are booked on a first come first served basis.
- You must pay the full amount for the activity club before the start date. If we have not received payment in time we reserve the right to cancel your child's place and open it for other students.
- You may only book one club per half term. If there are still places available the bookings will reopen and a second club may be booked.

Trips

- You must give in written permission for your child to attend a trip. Your payment does not count as permission for your child to attend.
- Trip payments should be made in advance of the date of the trip.
- If your child is absent on the day of the trip we will refund your payment (except where stated otherwise).
- Deposits are non-refundable.

All other bookings

We reserve the right to cancel any bookings if payment is not received in time. Refunds will not be issues unless there are exceptional circumstances.