



# Keyworth Primary School

Part of The Gem Federation

[www.thegemfederation.co.uk](http://www.thegemfederation.co.uk)

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**Executive Headteacher:** Sarah Beard

**Head of School:** Ray Capper

Friday 2<sup>nd</sup> September 2022

## September return

Dear Parents/Carers,

We hope that you and your families have had a wonderful summer and are excited about the return to school on **Monday 5<sup>th</sup> September**. We would also like to welcome all families who are new to Keyworth and whose child/ren will be starting school next week. The staff are really looking forward to welcoming your child/ren into school and are ready to work with our school community in teaching and inspiring the future generation.

The purpose of this letter is to remind you of previously shared information about the start of the school year, as well as some further information. Below you will find the revised details of the school day:

Year group	Start time	End time	Lunchtime
Little Stars	8:45	11:45	
Morning Nursery	8:45	11:45	
Afternoon Nursery	12:30	3:30	
All day Nursery	8:45	3:30	11:30-12:30
Reception	9:00	3:30	11:30-12:30
Year 1	9:00	3:30	12:00-1:00
Year 2	9:00	3:30	12:00-1:00
Year 3	9:00	3:30	12:30-1:30
Year 4	9:00	3:30	12:30-1:30
Year 5	9:00	3:30	12:30-1:30
Year 6	9:00	3:30	12:30-1:30
Breakfast club	8:00 – 8:30	School start time	
Afterschool club	3:30	5:55 (collect from 5:30pm where possible)	

The children can access school via either Gaza or Doddington gates from 8:45am. Parents/carers will not be able to access the school in the morning, with children being dropped off at the gate and making their own way to designated areas (either classrooms or the playground). Keyworth staff will be located in the playground to support this process. The morning bell will be rung at 8:57am to encourage those running late to quickly go to their class/line.

At the end of the school day, Gaza and Doddington gates will open from 3:15pm. Parents/carers will be able to come onto the school site to collect their child/ren. Please note the following collection points:

Little Stars, Nursery, Reception and Year 1	Years 2 and 3	Year 4	Year 5	Year 6
Classrooms	Main playground – basketball hoop near pitch	Main playground – water fountains	Main playground – beside lunch hall	Outside main hall (newer building)

Breakfast club will begin on Monday from 8:00am. Children should be dropped-off at school via Faunce Street gate (the school office).

Afterschool club also starts on Monday from 3:30pm – 5:55pm. Please contact the school office should you wish to book your child into Afterschool club.

For new Reception parents/carers, below is a reminder of the transitioning structure for next week:

**Dear Reception Parents/Carers,**

As discussed at the Parents Welcome Meeting, here is a reminder of the logistics for the first few days at school for Reception children.

**Each Day**

Gaza Street Gate opens at 8.45am (classroom doors are open at this time)

Learning begins promptly 9.00am (so all children should arrive before then)

**The First Week Back**

Date	Transition	Leave by:
Monday 5 <sup>th</sup> September	Parents invited into classroom	9.30am
Tuesday 6 <sup>th</sup> September	Parents invited into classroom	9.15am
Wednesday 7 <sup>th</sup> September	Children dropped off at classroom door	
Thursday 8 <sup>th</sup> September	Children dropped off at Gaza Street Gate entrance	

Please explain this to your children, in order to prepare them for each days transition.

Enjoy your weekend and see you all next week!

Kind regards,

Ray and Jaime

Head of School and Deputy Headteacher