



Keyworth Primary School

Part of the Bessemer and Keyworth Federation

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Executive Headteacher: Sarah Beard

Head of School: Ray Capper

Tuesday 9th March 2021

Collections and drop-offs

Dear Parents/Carers,

Yesterday, was an extremely successful day at Keyworth with the return of all children to school. It was great so see so many happy faces and the sound of laughter and joy coming through my office windows. Despite the successes, the areas that I feel need to improve are drop-offs and collections.

1. Parents/carers need to ensure that they are on time. This also includes not arriving too early. The school day is staggered so that we can keep groups of families and children separate so it is really important that we all make an effort to stick to the correct times.
2. I would like to remind our families that they should keep their social/physical distance while waiting outside of school and to wear face coverings if this is not possible. Also, one person should drop-off/collect and families should immediately move away from the school gates once they have their child/ren. I do understand that it is exciting to catch-up with your friends having been isolated for a while but it is really important that we all stick to the rules in order to keep everyone as safe as possible.

Finally, I would like to talk about the gates. I have been asked by several families if they can collect all of their children from the same gate and/or if their child/ren can access a different gate. **The simple answer to this is no***. It would not be fair to do this for some families and not others, as well as putting us all at dramatically increased risk through unnecessary mixing. The whole point of using different gates is to keep bubbles constant and separate – masses of children going to different gates could result in a child passing on the coronavirus to other groups of children outside of their bubble and shutting Keyworth. We are in the middle of a pandemic and I feel that asking families to walk round, while being an inconvenience, is not unreasonable. This will be reviewed again later in the year, so I would appreciate your support with this matter as a refusal will only cause unnecessary offence.

**If you have an exceptional medical circumstance which means that it is extremely difficult for you to go to different gates, we will only consider your reason if medical evidence is provided.*

Kind regards,

Ray Capper

Head of School